

AGENDA COVER MEMO

DATE: February 21, 2006
TO: Lane County Board of Commissioners
DEPARTMENT: Public Works, Land Management Division
PRESENTED BY: Bill Robinson, Lane County Surveyor *BR*

AGENDA ITEM TITLE: IN THE MATTER OF NAMING WITCHER EXTENSION ROAD, A PRIVATE ROAD, WITHOUT A PUBLIC HEARING (20-03-12 & 13)

I. MOTION:

TO APPROVE THE ORDER TO NAME WITCHER EXTENSION ROAD, A PRIVATE ROAD.

II. ISSUE:

To decide whether the naming of Witcher Extension Road, a private road, is in the public interest.

III. DISCUSSION:

A. Background:

The Lane County Surveyor's Office of the Department of Public Works has received a valid application signed by 100% of landowners adjoining the private road herein proposed to be named Witcher Extension Road.

The applicants wish to officially name the road in order to provide for distinct addresses that will facilitate delivery and emergency services. The primary applicant, LJK, LLC, represented by Alisa Kronberger, Secretary, attests that the naming of this road is necessary to satisfy Lane County planning action requirements related to acquisition of permits and development of parcels recently established by that property line adjustment filed November 2, 2004 in the Lane County Surveyor's Office as CSF #38912.

This private road proposed to be named Witcher Extension Road was established in 2004 by Declaration of Access Easement and Maintenance Agreement recorded October 20, 2004, Instrument No. 2004-080999, Lane County, Oregon Deed Records. The road extends northerly from its intersection with Witcher Gateway Road (Co. Rd. 744) approximately 1200 feet with a variable width, then extends easterly approximately 2288 feet with a width of 40 feet.

Notice of this proposed name, "Witcher Extension Road", was sent to Lane Council of Governments, U.S. Postal Service, "911" Communication Service Center and various county and other public agencies having an interest in road names, including Transportation Planning

and Lane County Planning and Rural Addressing section of the Lane County Department of Public Works, and to the adjoining landowners. The agencies and landowners either had no objection or did not comment on the proposed name.

In response to the landowners' application, the Surveyor's Office is presenting an Order with the requested name of Witcher Extension Road to the Board of Commissioners for their consideration and approval or denial.

B. Analysis:

Chapter 15 of the Lane Manual provides a process for the naming and renaming of roads within the County. An application for naming or renaming of a road may be made by the property owner(s) or persons living along the road, by any public or semi-public agency whose function is affected by road names, or by the Board of Commissioners.

This private road currently serves no residence, although several parcels have the potential to be served by the road. Approving the road naming request would facilitate establishment of a distinct road name and addresses that will assist the public, emergency vehicles, and other service carriers in locating properties to be developed, while satisfying County Planning requirements related to development of parcels.

The proposed name meets all the naming criteria listed in Chapter 15 of the Lane Manual.

The applicant has met all requirements to name this road and has paid a naming fee of \$100.

Requirements for notice have been met, and the Board has the authority to name this public road.

C. Alternatives/Options:

The Board of County Commissioners has the options to:

1. Support the naming of Witcher Extension Road.
2. Propose a different name for the road and proceed with the usual road naming process for the new proposed name.
3. Continue the naming proceedings for further discussion.
4. Discontinue the naming proceedings.

D. Recommendation:

It is recommended that the Board support Option Number 1, naming of Witcher Extension Road.

No objections to the proposed name have been received from any of the various county and

public agencies that the notice was sent to. The general public will benefit by this action in that emergency and mail delivery vehicles, as well as the public, will be able to locate property by a distinct road name and address.

E. Timing:

Timing is critical in this matter, as the naming of this road is required to satisfy Lane County planning actions related to development of the primary applicant's parcels.

IV. IMPLEMENTATION/FOLLOW-UP:

If the Board of County Commissioners approves the Order to name, it is to be forwarded to the Lane County Clerk for filing, after which copies are to be forwarded to the County Surveyor, County Assessor and Rural Addressing section of the Land Management Division for appropriate action. If the Order is denied, an Order to Deny will be presented to the Board at a later regularly scheduled meeting.

V. ATTACHMENTS:

Order w/ Attachments
Attachment—Vicinity Map

Contact Person: Bill Robinson x4198

IN THE BOARD OF COUNTY COMMISSIONERS OF LANE COUNTY
STATE OF OREGON

IN THE MATTER OF NAMING WITCHER)
EXTENSION ROAD, A PRIVATE ROAD,) ORDER NO.
WITHOUT A PUBLIC HEARING (20-03-12 & 13))
)

WHEREAS, the Lane County Surveyor’s Office has received a valid application signed by 100% of the landowners adjoining this private road, requesting that said roadway be named Witcher Extension Road; and

WHEREAS, it is in the public interest to name the road at this time; and

WHEREAS, Lane County has jurisdiction for the naming of this private road; and

WHEREAS, the private road to be named Witcher Extension Road is located in the Southwest Quarter (SW1/4) and the Southeast Quarter (SE1/4) of Section 12 and the Northwest Quarter (NW1/4) of Section 13, Township 20 South, Range 3 West of the Willamette Meridian, approximately 3 miles northeast of Cottage Grove, beginning at a point on Witcher Gateway Road (Co. Rd. 744) approximately 0.9 mile east of the intersection of Meyer Road and Sears Road, thence running northerly approximately 1200 feet and easterly approximately 2288 feet; and

WHEREAS, the road currently serves as access to no residence, although several different parcels could potentially be provided access by this road; and

WHEREAS, the naming of this road is necessary to satisfy Lane County planning action requirements related to acquisition of permits and development of parcels owned by primary applicant LJK, LLC; and

WHEREAS, the proposed name, Witcher Extension Road, meets all the criteria in Lane Manual Chapter 15; and

WHEREAS, Chapter 15 of the Lane Manual provides a process for the naming and renaming of roads within the County; and

WHEREAS, legal notice has been provided in accordance with Lane Manual 15.025; and

WHEREAS, Lane Council of Governments, U.S. Postal Service, “911” Communication

Service Center and various county and other public agencies having an interest in road names, including Transportation Planning and Lane County Planning and Rural Addressing sections of the Lane County Department of Public Works, and the adjacent landowners were notified by mail regarding the proposed road naming and either had no objection or did not respond to the referral; and

WHEREAS, the applicants have paid a road naming fee of \$100; and

WHEREAS, all procedures under the provisions of Lane Manual Chapter 15 related to road naming and renaming have been complied with; and

WHEREAS, the application complies with the provisions of Lane Manual 15.025 in that the applicants, who are owners of 100% of the property adjoining the road to be named, request that the road be named as proposed; and

WHEREAS, the Board is of the opinion that approving the naming as applied for is in the best interest of the public; now, therefore, it is hereby

ORDERED, that the above described private road is hereby named Witcher Extension Road; and it is further

ORDERED, that this Order be entered into the Lane County Board of Commissioners Journal of Administration.

DATED this _____ day of _____, 2006.

Chair
LANE COUNTY BOARD OF COMMISSIONERS

Attachment—Vicinity Map

3-8-06
[Handwritten Signature]

ATTACHMENT (Road Naming—Witcher Extension Road)

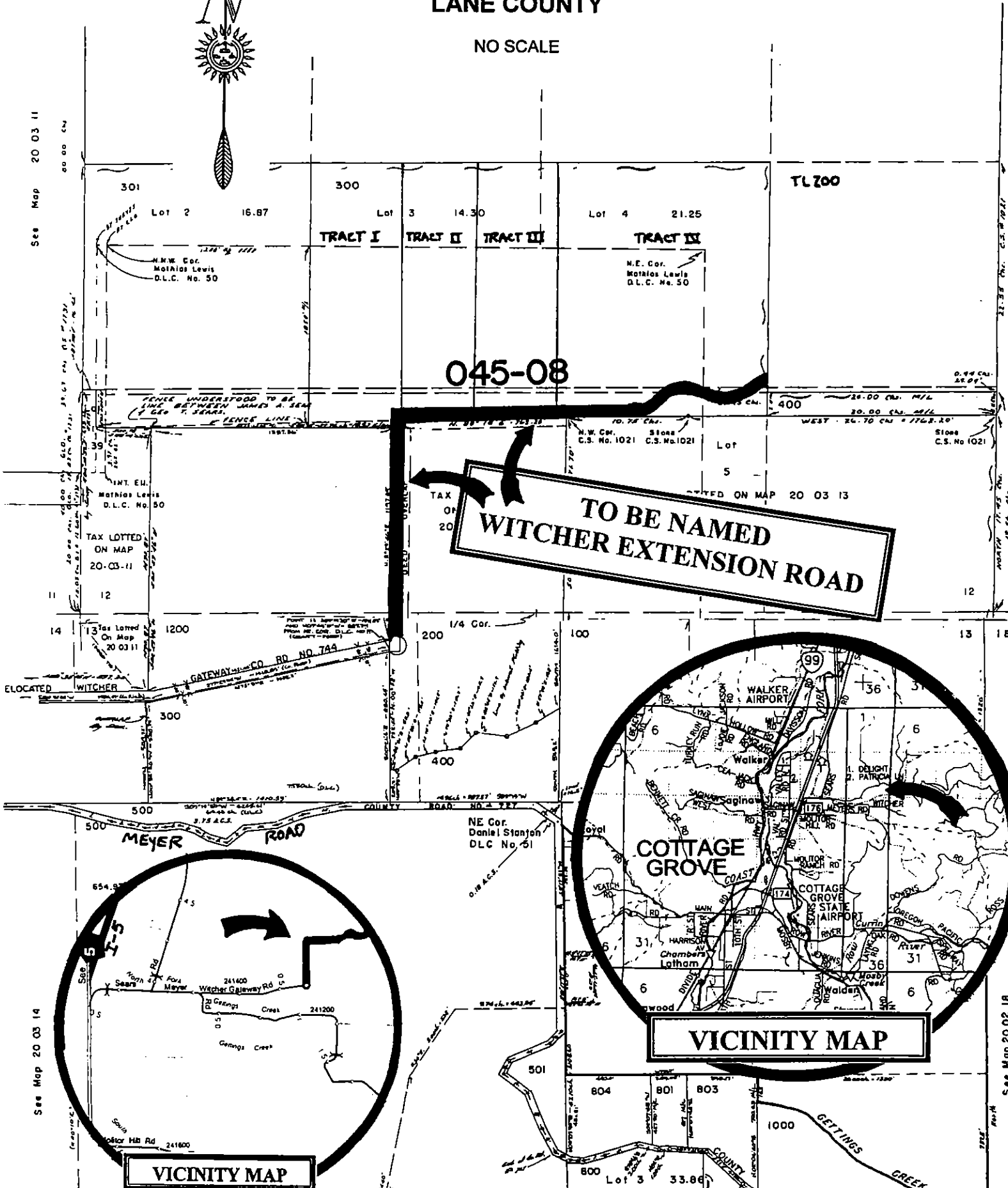
Sections 12 & 13 T. 20 S. R. 3 W. W.M. LANE COUNTY

NO SCALE



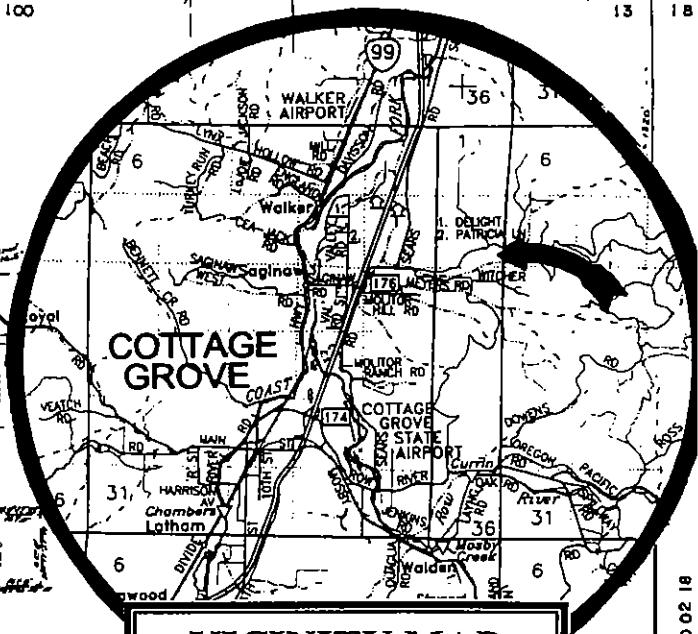
See Map 20 03 11

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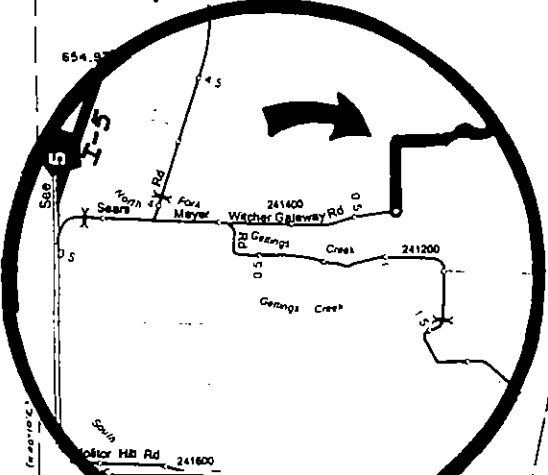


045-08

**TO BE NAMED
WITCHER EXTENSION ROAD**



VICINITY MAP



VICINITY MAP

See Map 20 03 14

See Map 20 02 18